

School Improvement Plan 2022-23

Objective	Action	Staff	Date	Progress
Key Objectives from Ofsted (Jun 18)				
Governors are clear about the Key priorities of the school	Share the School Improvement document and SEF with all governors and staff.	All	Sept 22	Updated SEF on the website SIP Shared 3/10/22
	Governors to set up regular meetings with Subject Leaders.	All	Dec 22	Commenced Jun 22
	Governors to recommence weekly learning walks.	All	Sept 22	Restarted Sept 22
	Governors to complete more training to fill gaps identified in the skills audit	Govs	July 23	
Teaching of reading is consistently good	Introduce Twinkl phonics/ reading scheme across the school.	All	Sept 22	Commenced Sept 22
	SS to attend English subject leader briefings	SS	Oct 22 - Jul23	Training booked Sept 22
	Dailly 1-1 reading with targeted ch	All	Sept 22	Commenced Sept 22
	1-1 reading tuition	GW	Oct 22	
	English Catch up groups	KL/SW/ CT/ETB	Sept 22	

Improve presentation across all subjects	Attach exemplars to the presentation policy.	SW	Oct 22	Commenced Sept 22
	Restart book scrutiny each half term	SW	Sept 22- July 22	
	Presentation to be a focus for Governor learning walks	Gov	Sept 22	
Pupil Premium funding identifies actions to support the most abled children.	Restart more able PP intervention groups.	SW	Nov 22	Discussed at PD day Sept 22 Staff meeting Apr 22 Paths restarted
	PP Holiday school	SW/SS	Feb 23	
	Introduce PP challenge partners	SW	Dec 22	
	Prepare PP case studies	SW	Dec 22	
	Restart Paths, Nurture groups and ELSA	SW	Oct 22	
Key Objectives identified in the SEF (using SATs and end of year assessment data Jul 22)				
Improve spelling and the teaching of phonics across the school.	Introduce Twinkl phonics/ reading scheme across the school.	All	Sept 22	Commenced Sept 22
	HUTA to lead phonic interventions	JF	Sept 22	Commenced Sept 22
	Training to be arranged for precision teaching for spellings by EPSS	KL	Jan 23	Specialist Teacher to give training in January 2023
Improve the teaching of multiplication facts.		TG		

Improve the Attendance rate	Update Attendance policy and send attendance letter to all parents.	SW	Sept 22	Completed Sept 22
	TG to attend training and Network training	TG	Oct 22	Training booked
	TG to work with Attendance Officer to target PA families.	TG	Sept22- July 23	
	Attendance report to be sent home each term	SW/TG	Dec 22	
Improve Subject leadership	Subject leaders to attend Subject leader briefings	All	Sept 22 -July 23	English and Maths briefings booked
	Subject leader and a governor assigned to oversee each subject.	All	Sept 22	Governor assigned to each subject May 22
	Subject leader and governor to meet regularly.	All	Dec 22	Commenced June 22
	Subject leader/Gov to update Subject Statement.	All	Dec 22	Commenced Sept 22
	Restart moderation meetings with local schools	SW	Apr 23	
Other objectives from the SEF				
Raise standards	Restart intervention groups	All	Sept 22	Literacy catch up Comprehension Booster group Plus 1/Power of 2
	1-1 tuition Holiday school Maths/reading	SW/GW SW/SS	Oct 22 Feb 23	

Improve Speaking and Listening skills in YR	Nuffield Early Language intervention	KS/KL	Sept 22	Commenced Sept 22
Curriculum				
Embellish the curriculum	Residential trips	SW/SS	June 22	Horstead booked for 2-4th Nov Crowden booked for 26-30th June
Maths Action Plan	Trial the use of WR workbooks in Y4	SS	Sept 22	Commenced Sept 22
	Embed WR SOW in all classes	TG	Sept 22	
	Reintroduce Maths Cafes Rewrite calculation policy	TG/All TG	July 23 July 23	
English Action Plan	To be updated following the meeting between the subject leader and governor.			
Science Action Plan	Re establish contact with Sheringham High School	CL	July 22	
	Ensure scientists are studied in each year	CL	July 22	
	Carry out Pipil interviews	CL	July 22	
	LKS2 Science club	CL	Jan 23	
Geography Action Plan	Establish links with Norfolk Rivers Trust and Kelling Heath	KS	Dec 22	
	Carry out Pipil interviews	KS	July 22	
History Action Plan	Commence process of becoming a Heritage school.	GW	Dec 22	Staff meeting Sept 22 Training modules Sept 22
	Support teaching of history in KS1	GW	Dec 22	
	Set up a History folder to share			

	useful documents and information Carry out pupil interviews	GW GW	Sept 22 July 23	Sept 22
Art Action Plan	Achieve Artsmark Gold award Tidelands Project Audit clay room Specific Art trips Carry out pupil interviews Ensure artists studied are diverse	SC/EH SC/EH SC/EH SC/EH SC/EH SC/EH	July 23 July 23 Sept 22 July 23 July 23 Sept 22	Action plan in place Completed Staff meeting Sept 22
DT Action Plan	Train staff on the use of crumbles and computer aided design Purchase additional construction kits for KS1 DT club Join DT association Enhance links with Greshams	SC/EH Sc/EH SC EH SC	Sept 22 July 23 Jan 23	Purchased May 22 Staff meeting Sept 22
RE Action Plan	Prayer Space PP trip to St Andrew's Restart Open the book/Father Howard assemblies	SW SW SW	Apr 23 July 23 Oct 22	
PE Action Plan	To be updated following the meeting between the subject leader and governor.			
Music Action Plan	To be updated following the meeting between the subject leader and governor.			
Special Needs Action Plan				
Pupil Focus Groups	Set up pupil focus groups/learning interviews	KL	Nov 22	

SEND Learning walks	Re-commence regular SEND learning walks	KL	Oct 22	
KS2/KS1 Nurture groups	Daily Nurture groups	KL/SK/AK	Jan 22	
Pupil Premium Action Plan - Pupil Premium Statement				
	To be updated Oct 22			
Safeguarding - Actions from Safeguarding SEF (July 22)				
CPOMs	Purchase CPOMs Export records onto CPOMs Train all staff	SW SW/KL SW/KL	July 22 Dec 22 Jan 23	Purchased July 22 Training day Jan 23
Improve training	Whole governing body to complete Safeguarding training. DSL to complete CSE and CSE multi agency training KL to complete Early Help assessment and planning training Governor to complete Safer Recruitment training	SW/MP SW/KL KL MP	Apr 23 Jul 23 Apr 23 Apr 23	
Single Central record	Update SCR using the latest format Governor to check SCR	LW TG	Sept 22 Oct 22	Completed Sept 22
Health and Safety - based on General Risk Assessment (Sept 22) and Fire Risk Assessment (Jun 22) targets				
General Risk Assessment	Replace 2 finger guards Trees	PT SW	Oct 22 Oct 22	Work to be carried out during half term
Fire Risk Assessment	Install smoke detectors in corridors Install siren in DT block	SW SW	Dec 22	Quote received

Finance - based on SFVS (Feb 22)				
Asset Register	Needs to be updated and checked by governor	TG/AK	Feb 23	
Training	Governors to complete more training	Govs	Dec 22	
NAS Themed Audit	Cyber Security	Govs	Dec 22	
SFVS	Complete SFVS	Govs	Feb 23	
Equality Plan (Jan 22)				
	Governors to consult with a group of pupils about how to improve the school and local community	MP	Jan 23	Questionnaire completed Jul 22
	Governors to survey parents about how to improve the school and local community	MP	Jan 23	
	Governors collect the views of the local community about Pupils' interactions with them.	MP	Jan 23	
	All job advertisements to include a diversity and inclusion statement	SW	Jan 23	Statement prepared Feb 22
Building				
Maintenance	Replace blinds in Wolterton classroom	LW	Dec 22	
	Repaint the Junior Corridor	PT/SW	Oct 22	Commenced Sept 22
New School	Attend meetings with LA	Govs	Ongoing	Meeting held 5/10/22

Policies (Policy grid)				
	Safeguarding Policy		Sept 22	Approved by governors 5/10/22
	Attendance Policy		Sept 22	Approved Sept 22
	Generic Risk Assessment		Sept 22	Approved by governors 5/10/22
	Whistleblowing		Sept 22	Approved by governors 5/10/22
	Accessibility Plan		Sept 22	Approved Sept 22
	Special needs Information		Sept 22	Approved Sept 22
	Performance management		Oct 22	Approval by governors 5/10/22
	Code of conduct		Oct 22	Awaiting approval 16/11/22
	Pay		Oct 22	
	Single Equality Plan		Jan 23	
	Continuity Plan		Jan 23	
	SFVS		Feb 23	
	Marking		Apr 23	
	Homework		Apr 23	
	Online Safety		Apr 23	
	Health and Safety		Apr 23	
	Finance procedures		Apr 23	
	First Aid/ medicines		Apr 23	
	Fire Risk assessment		Apr 23	
	Education Visits		Jul 23	
	British Values		Jul 23	
	Admissions		Jul 23	
	Lettings		Jul 23	
	Data Protection		Jul 23	