

Holt Community Primary School

Photographs and Video Consent Form

For more information on how we collect and use photographs and video, please refer to our Photo and Video Guidelines.

We collect and use photographs for the following purposes. **Please tick the box** to confirm you agree to the use of photographs for that purpose:

For display in the school (such as reception, corridors and classrooms)	<input type="checkbox"/>
For use on the school website	<input type="checkbox"/>
For use in the school newsletter, which is printed and published on our website	<input type="checkbox"/>
For use in printed documents (such as our prospectus) which is published on our website	<input type="checkbox"/>
School photographs can be provided to the media for publication or broadcast	<input type="checkbox"/>

We do not use photographs on social media.

I have read and understood the information.

I agree for my / my child's photographs and video to be used for the purposes described.

Data subject name	
Signature of parent/carer	
Name of parent/carer (if relevant)	
Date:	

If you wish to withdraw consent, please ask the school office for a consent withdrawal form.

We stage numerous school events and know some parents, carers, family and friends like to take photographs, videos or other visual recordings of the school productions and events.

We have photo guidelines in place with regards to taking and use of images. Please refer to these guidelines which can be found in the Data Protection Policy found here;

http://www.holt.norfolk.sch.uk/Pages/Policies/Data_Protection_Policy.pdf

At Holt Community Primary School we are happy for parents and carers to take photographs and videos at school events for personal use only.

Parents, carers, family and friends of the children are not permitted to take photographs or to make videos or other visual recordings for anything other than their own personal and household use.

To ensure we protect all members of the school community when parents, carers, family and friends attend events and performances within the school, they should make every effort to adhere to our Photography Standards:

- Make efforts to only show students and the school in a positive light
- Do not take any photographs of students in inappropriate or embarrassing situations
- Do not take any photographs of students in inappropriate states of dress
- Do not take photographs of accidents or injuries
- Focus on the activity, not the child
- Do not take photographs of any person with a “do not photo” instruction
- Photographs must not be shared on social media where they can be accessed by the general public

Not all parents want images of their children to be accessible and shared online. This may be for personal or religious reasons. As a school, we respect the rights of children and their families to have privacy, and we hope that you will support us in doing so.

If it comes to the attention of the school that images and videos have been posted on social media, we may need to consider a ban on video recordings and photographic images being taken at such events in the future.