

School Improvement Plan Summary 2017/18

	Autumn 1 2017	Autumn 2 2017	Spring 1 2018	Spring 2 2018	Summer 1 2018	Summer 2 2018
Improve Standards	Update SEF/ SDP Pupil Progress meetings with teachers (SW/KL) Set targets (SMT) Set up intervention groups Set up catch up groups (KL) (SW,KL) inc Reading 1-1 Set up 1-1 tuition (SW) Appoint PP champion Additional teacher in Y3 Maths (TG)		Review End of term data Progress meetings with teachers (SW) Review targets (SW) Review intervention groups (SW, KL)	Holiday school (SW) Set up 1-1 tuition in Y2/4/5 (SW)	Review End of term data (SMT) Progress meetings with teachers (SW, TG,SS) Review targets (SW) Review intervention groups (SW,KL) Introduce Maths Catch up	Set up Y5 1-1 tuition groups
Raise attainment On entry Holt Early Years Action Plan	Set up visits to preschool. (KS)	Carry out Reading cafe at the Pre school	Coffee morning with Preschool parents. (KS)		Transition meetings with Preschool children (KL,KS) Joint training with Pre school	Hand out books/ book bags to new children (KS)
Early Intervention In Foundation stage/ KS1	Set up Speech Therapy (KL) Set up Play therapy (KL) Set up Early intervention groups (KL) Update Learning Journals in line with recommendations from moderation meeting.		Review Play therapy groups (KL)		Review Play therapy groups (KL)	
Special needs See SEND Action Plan	Update SEN information report Set up new Pupil focus group Visual timetable in each classroom. SEND learning walk Boxall profiles online	SEND Coffee morning Review impact of PATH, Catch up, ELSA, Play therapy Learning interviews Create Pupil Passports	IEP's SEND learning walk	Review impact of PATH, Catch up, ELSA, Play therapy Learning interviews	IEP's SEND learning walk	Review impact of PATH, Catch up, ELSA, Play therapy Learning interviews Develop an intervention Index
Pupil Premium See PP Strategy Statement	Update policy/ pupil premium report online (SW). PP Champion (SS) PATH Notice board in each room. 2 X PATH Lessons each week Introduce Pupil of the Day Set up ELSA groups/ Play therapy Set up Nurture group SK/KL Kelling Heath PP day (KS)	Pupil Premium Self Evaluation PATH training	Introduce Parent walk rounds SW PATH training Reading Cafe Maths Cafe	After school Computer/ homework session TG Introduce PP mentors	Parent Lunches SW External Audit of Pupil Premium Lets get cooking	

Equality Action Plan	Update the aims on the school notice board and website.	Record and monitor the pupils who take on responsibility or leadership roles	Update the gifted and talented register Review Equality Action Plan			
English See English Action Plan	Raising Attainment In Reading training (SS) Subject leader to lead guided reading in each year group(SS) Y6 writing project Phonics training BY Grammar training BY Start Catch up intervention	Raising Attainment In Reading training (SS) Y6 writing project (GW)	Reading Cafe in KS2	Y6 writing project World Book day	Performance Poetry competition	Shakespeare Project
Maths See Maths Action Plan	Whole school Maths PD day Set up Y3 Maths intervention Review Assessment		Maths cafe Y6 Maths group		Y5 Maths group	
Curriculum	Crowden Arts Mark application Falcon Concert Diwali Day Set up Girls sports club	Horstead Y5/6 USA exhibition Y3/4 Stone Age Day Set up House competition French lessons at SHS	Go Go Hare Project Falcon Concert Chinese New Year Burns Day	Prayer space Science Week Owl project Y3/4 Roman Museum	International Schools Award application	World Cup multicultural topic. Pedometer Project
Improve Teaching and Learning	Update Performance Management policy PATH training Observations (SW)	Performance Management Reviews (SW)		Maths Catch up Training	TA Performance management	Mid cycle Performance management Reviews (SW)
Embed Marking / Presentation	3 HLTAs to provide time for quality feedback	Moderation of marking/ presentation				Moderation of marking/ presentation
Assessment	Update Assessment Policy(SW)	End of term assessment on PA Writing moderation Cluster Foundation subject leader moderation meeting	Cluster moderation of writing Cluster Foundation subject leader moderation meeting	End of term assessment on PA Writing moderation Reports Cluster Foundation subject leader moderation meeting	SATs Cluster Foundation subject leader moderation meeting	Writing moderation Cluster Moderation End of year reports
Improve Behaviour	Whole school PATH training PSHE lessons in KS2 (KL) Set up Nurture group/ play therapy (KS).	Review Behaviour Log book (SW) Introduce CHOICES (KL)	Pupil Questionnaire SW	Review Behaviour Log book (SW)		Review Behaviour Log book (SW)
Attendance	Analysis of groups Send out Holiday letter to parents.	Update Attendance policy (SW) Attendance review with Attendance officer (TG)		Attendance review with Attendance Gov (TG)		Attendance review with Attendance Officer(SW)
Improve Leadership Cromer Ridge Action Plan (N2GG)	Maths/English/Science/PSHE /SEN leaders to join subject Networks (All teachers)	Moderation of SEF by Improvement Partner. (SW) Cromer Ridge joint project Cluster Maths/ English/ Computing meetings	Joint Lesson observations with NB2B Maths/English/ PSHE/Science Network	Leadership Training (KL/TG)	Maths/English/ PSHE/EYFS/Science Network	Cluster Maths/English/Computing meetings Joint moderation meetings

Safeguarding / health and safety	Update Safeguarding policy/ Safeguarding toolkit (SW,KP) Safeguarding report to govs Norfolk E safety tool kit (TG) Encompass	Update Safeguarding training (SW) Family Support Process training (KL) Safer Recruitment train (TG) Update induction file (SW) Crucial crew (GW) Recruitment Policy (Sw) Sex Ed Policy (KL)	Whole staff safeguarding/ prevent training Single central record / staff file Audit SCR training (SW)	Review Safeguarding Action Plan (SW/KW)	Undertake fire Risk self review (SW) Undertake General Risk assessment review Health & Safety refresher training (SW) Gov Safeguarding training	Whole staff Step up training
Finance	Finance Training SW	Budget Revision Benchmarking	Update SFVS	Budget HT Complete training Governor skill matrix	Parent questionnaire Review Governor training	Budget Revision
Governors	Carry out Skills audit Governor code of conduct Appoint more parent govs					
Building		Finger guards Trees	Infant woodwork			